

CABINET FORWARD WORK PLAN

1 APRIL 2024 TO 31 JULY 2024

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as (••••)

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

- 1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
- 2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
- 3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
- 4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
- 5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
- 6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
- exceeds £4million including any optional extension period; or
- involves the transfer of 50 or more employees in or out of the council; or
- relates to a matter which is commercially, politically or strategically sensitive.
- 7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Richard Clewer	Leader of the Council and Cabinet Member responsible for Military-Civilian integration, Economic
	Development, Heritage, Arts, Tourism and Health & Wellbeing
Cllr Laura Mayes	Deputy Leader of the Council and Cabinet Member responsible for Children's Services, Education and
	Skills
Cllr Ian Blair-Pilling	Cabinet Member responsible for Public Health, Communities, Leisure, Libraries, FM and Operational and
	Area Boards Assets
Cllr Nick Botterill	Cabinet Member responsible for Finance, Development Management, Strategic Planning
Cllr Ashley O'Neill	Cabinet Member responsible for Governance, IT, Broadband, Digital, Licensing, Staffing
Cllr Nick Holder	Cabinet Member responsible for Highways, Street Scene and Flooding
Cllr Dominic Muns	Cabinet Member responsible for Waste and Environment
Cllr Tamara Reay	Cabinet Member responsible for Transport and Assets
Cllr Jane Davies	Cabinet Member responsible for Adult Social Care, SEND and Inclusion
Cllr Phil Alford	Cabinet Member responsible for Housing

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to <u>committee@wiltshire.gov.uk</u> by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
April 2024						
16 Apr 2024 B4069 Lyneham Banks	Key Decision Award of contract to repair the road at Lyneham Banks following the major landslip on the B4069.	Liaison has taken place with local members, parish councils, residents and landowners since the landslide occurred in February 2022. Meetings have been held with local stakeholders during the development of the scheme and newsletters have been published regularly. Meet the contractor event to be held prior to work starting on site.		Cllr Caroline Thomas <u>caroline.thomas</u> @wiltshire.gov.uk	Peter Binley peter.binley@wi Itshire.gov.uk Tel: 01225 713412 Samantha Howell	Part exempt

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
16 Apr 2024 Provision of Education for Learners who Require Alternative Provision	Key Decision Wiltshire Council has acquired a setting for the provision of education for children and young people with SEND and or requiring alternative provision. It is the intended that this service will be provided by a third party educational provider following a full tender process. Cabinet is asked to agree to delegate responsibilities for the tendering and appointment of a provider to deliver this service.	Consultation has taken place with potential providers through market engagement and site visits.		Cllr Jane Davies jane.davies@wilt shire.gov.uk	Kai Muxlow Kathryn Davis (Interim Director - Education & Skills)	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
16 Apr 2024 Household Support Fund 5 2024/25	Key Decision Wiltshire Council was provided with £5,457,313 in 2023/24 of government funding (Department for Work and Pensions). The Fund (known as the Household Support Fund 4) is being provided to provide support to households, who would otherwise struggle to buy food or pay essential utility bills or meet other essential living costs to help them with significantly rising living costs for the financial year 2023-24. This item is being added to the forward plan so that if the government announce a further round of Household Support Fund late March 2024 this item is already known about. Should no further finding be made available this can be pulled.	The Cabinet member will be updated and any potential partners who will be applying to distribute funding		Cllr Ian Blair- Pilling <u>ian.blair-</u> pilling@wiltshire. gov.uk	Rachel Kent <u>rachel.kent@wil</u> <u>tshire.gov.uk</u> Tel: 01380 826321 Kate Blackburn (Director - Public Health)	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
7 May 2024 Performance and Risk Report 2023- 24 Q4	Non-Key Quarterly report to Cabinet on the corporate performance scorecard and the strategic risk summary.	Overview and Scrutiny are invited to review the report on 29 May 2024.		Cllr Richard Clewer <u>richard.clewer@w</u> <u>iltshire.gov.uk</u>	Martin Nicholls <u>martin.nicholls</u> <u>@wiltshire.gov.</u> <u>uk</u> Perry Holmes	Open
7 May 2024 Revised New Forest Mitigation Strategy to manage recreational pressures on the New Forest Protected Sites	Key Decision A strategy is required to mitigate recreational pressures from new development on New Forest protected sites. This report seeks approval of the new mitigation strategy.	This recreational mitigation strategy covers Wiltshire related pressure and is informed by an extensive study lead by the New Forest NP which included interviews, surveys and community engagement.		Cllr Nick Botterill nick.botterill@wilt shire.gov.uk	Lynn Trigwell Lynn.Trigwell@ wiltshire.gov.uk Tel: 01225 718479 Sarah Valdus (Director - Environment)	Open
7 May 2024 Recommissioning of Children and Young People's Mental Health Services	Key Decision To ensure we meet our statutory responsibilities to provide community mental health services for children and young people from April 2025	Children and Young People Parents and Carers Professionals		Cllr Laura Mayes laura.mayes@wilt shire.gov.uk	Kai Muxlow Jen Salter (Director - Families & Children)	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
7 May 2024 Appropriation of Land for Planning Purposes	Non-Key Report to appropriate the land for planning purposes to enable development of the site	The planning process will have included consultation with local elected member and stakeholders, but the technical reason for the report will be explained to relevant parties (including the local elected member)		Cllr Phil Alford <u>Phil.Alford@wilts</u> <u>hire.gov.uk</u>	Mark Hunnybun <u>mark.hunnybun</u> @wiltshire.gov. uk Tel: 01225 713230 James Barrah (Director - Assets)	Open
7 May 2024 Risk Management Policy	Key Decision Approval of a new Risk Management Policy for the Council.	Overview and Scrutiny are invited to review the report and policy.		Cllr Richard Clewer <u>richard.clewer@w</u> <u>iltshire.gov.uk</u>	Martin Nicholls, Catherine Pink <u>martin.nicholls</u> @wiltshire.gov. uk, catherine.pink@ wiltshire.gov.uk Tel: 01225 718605 Perry Holmes	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
7 May 2024 Provision of a range of accommodation for care exeprienced children and young people and unaccompanied asylum seeking young people	Key Decision On 20th February 2024 full council approved the purchase of properties to accommodate care experienced young people aged 16-17 and care leavers aged 18+ years; asylum seeking young people aged 16-17 and 18+ years; and accommodation for young people with complex needs. This paper is requesting permission to commission providers to deliver these services.	Consultation has taken place with providers at market engagement events and planning to engage with care experienced young people through youth voice		Cllr Laura Mayes <u>laura.mayes@wilt</u> <u>shire.gov.uk</u>	Kai Muxlow Jen Salter (Director - Families & Children)	Open
June 2024						
18 Jun 2024 Disposal Update	Non-Key Summary of disposals and approval to declare sites surplu			Cllr Phil Alford Phil.Alford@wilts hire.gov.uk	Mike Dawson mike.dawson@ wiltshire.gov.uk Tel: 012257 13250 James Barrah (Director - Assets)	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
July 2024						
9 Jul 2024 Financial Year 2023/24 - Outturn Revenue Budget Monitoring	Non-Key Outturn Revenue Budget Monitoring report for financial year 2023/24	Internal Internal		Cllr Nick Botterill <u>nick.botterill@wilt</u> <u>shire.gov.uk</u>	Lizzie Watkin lizzie.watkin@wi Itshire.gov.uk Tel: 01225 713056 Andy Brown	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
9 Jul 2024 Treasury Managment Outturn Position 2023/24	Non-Key Final year end financial position for the treasury management 2023/24	n/a		Cllr Nick Botterill nick.botterill@wilt shire.gov.uk	Marie Taylor, Liz Williams, Sarah Rose, Leanne Kendrick, Sally Self, Lizzie Watkin marie.taylor@wi Itshire.gov.uk, liz.williams@wilt shire.gov.uk, Leanne.Kendric k@wiltshire.gov. uk, sally.self@wilts hire.gov.uk, lizzie.watkin@wi Itshire.gov.uk Tel: 01225 712539, Tel: 01225 712521, Tel: 01225 712555, Tel: 01225 712547, Tel: 01225 713065, Tel: 01225 713056 Andy Brown	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
9 Jul 2024 Year End Capital Investment Programme Financial Outturn Position 2023/24	Non-Key Final year end financial position for the capital investment programme for the year 2023/24	n/a		Cllr Nick Botterill nick.botterill@wilt shire.gov.uk	Sarah Rose, Leanne Kendrick, Sally Self, Lizzie Watkin, Marie Taylor, Liz Williams <u>sarah.rose@wilt</u> shire.gov.uk, Leanne.Kendric k@wiltshire.gov. uk, <u>sally.self@wilts</u> hire.gov.uk, lizzie.watkin@wi Itshire.gov.uk, marie.taylor@wi Itshire.gov.uk, Itshire.gov.uk, El: 01225 712555, Tel: 01225 712547, Tel: 01225 713065, Tel: 01225 713056, Tel: 01225 712539, Tel: 01225 712521 Andy Brown	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
9 Jul 2024 Urgent Care at Home - Service Options	Key Decision To ask Cabinet for approval of preferred option for the future spend of Better Care Fund monies in this service area.	We will conduct user engagement events as well as detailed benchmarking and consultation exercises with ICB colleagues. The process will be overseen through established Better Care Fund governance structures.		Cllr Jane Davies jane.davies@wilt shire.gov.uk	Helen Mullinger <u>helen.mullinger</u> @wiltshire.gov. uk Alison Elliott (Director - Commissioning)	Open
9 Jul 2024 Art and Design in the Public Realm - Developer Guidance SPD	Key Decision Approval of the Art and Design in the Public Realm - Developer Guidance SPD with a recommendation to adopt by Full Council in July	The SPD will undertake a targeted 6 week consultation 12 Feb - 24 March		Cllr Richard Clewer <u>richard.clewer@w</u> <u>iltshire.gov.uk</u>	Tamzin Earley <u>Tamzin.Earley</u> <u>@wiltshire.gov.</u> <u>uk</u> Tel: 01722 434641 Parvis Khansari (Corporate Director - Place)	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
9 Jul 2024 Wiltshire Cultural Strategy	Key Decision Wiltshire Council has not previously developed a Council Cultural Strategy since its formation in 2009. Wiltshire has a rich cultural heritage and this strategy will outline how arts and culture can be used to support economic growth, increase in tourism, mental health and community resilience and help the place shaping agenda.	consultation will take place as part of the development of the strategy		Cllr Richard Clewer <u>richard.clewer@w</u> <u>iltshire.gov.uk</u>	Tamzin Earley <u>Tamzin.Earley</u> <u>@wiltshire.gov.</u> <u>uk</u> Tel: 01722 434641 David Redfern (Director - Leisure, Culture & Communities)	Open
9 Jul 2024 Wiltshire Community Advice and Support Services	Key Decision The contract with the current provider ends in March 2025 and a decision needs to be made if this service should continue.	Monthly project groups have been held with internal stakeholders, Two market engagement sessions and multiple surveys have been circulated to the public.		Cllr Jane Davies, Cllr Ian Blair- Pilling, Cllr Phil Alford, Cllr Ashley O'Neill jane.davies@wilt shire.gov.uk, ian.blair- pilling@wiltshire. gov.uk, Phil.Alford@wilts hire.gov.uk, ashley.oneill@wilt shire.gov.uk	Jason Jackson- Allen jason.jackson- allen@Wiltshire. gov.uk Tel: 01225 713655 Lucy Townsend (Corporate Director - People)	Open